



ME Academy

2025 COURSE CALENDAR



Mary Ekemezie

Founder & Lead Facilitator



+234 803 297 3926



www.me-academy.org



mail@me-academy.org



S/N	COURSE TITLE	DESCRIPTION	DURATION	DATE	FACILITATOR	FEE
1.	Contract Drafting and Due Diligence for Young Lawyers	<p>This course will introduce young lawyers to the act of conducting due diligence reviews for equity transactions and the key principles of contract drafting, with a focus on drafting and negotiating the following agreements:</p> <ul style="list-style-type: none"> - A shareholder's agreement - A share subscription agreement and - A service level agreement. <p>The course will also explore the intersection between due diligence reviews and transaction documents, showing in particular how the findings of due diligence reviews influence the terms and conditions of transaction documents.</p>	3 hours	26th September 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N25,000



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2.	Understanding the Purpose of, Drafting, and Negotiating a Formal Legal Opinion	<p>This course will introduce participants to:</p> <ul style="list-style-type: none"> the concept of the formal legal opinion; its purpose, scope, and content; Its addressees and beneficiaries; as well as strategies for limiting liability; while distinguishing it from the legal opinion/advice given in response to enquiries from clients. 	1.5 hours	02 nd October 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N7,500
3.	Negotiating Representations and Warranties	<p>This course would teach participants:</p> <ul style="list-style-type: none"> what goes into shaping representations and warranties; how to negotiate representations and warranties; and strategies for limiting the scope of liabilities of representations and warranties. <p>The course will also explore the negotiation of representations and warranties through two to three practical case studies, designed to enable participants to engage with the issues that commonly arise in transactions. The participants, by working through the case studies, will acquire hands-on experience in identifying, drafting, and negotiating representations and warranties.</p>	1.5 hours	09th October 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N10,000



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4.	Due Diligence for Financing Transactions	<p>In this course, we will re-examine the purpose of a due diligence exercise for financing transactions, with a view to:</p> <ul style="list-style-type: none"> • understanding the roles of the team acting for the financier/lender, the borrower, and the team coordinating the exercise; • understanding how to relate with the external counsel; • understanding the scope and key aspects of due diligence for financing transactions (and how it differs from equity DDs); and • what the lawyers reviewing the document should look out for; and • what the client requires from the due diligence exercise and the report. 	2 hours	10th October 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N15,000

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5.	Equity Transaction Advisory	<p>In this course, we will cover the fundamentals of equity transaction advisory, with a focus on practical legal skills. We will:</p> <ul style="list-style-type: none"> • examine the purpose of legal due diligence in equity transactions; • how to effectively manage and coordinate the due diligence process; • explore how to negotiate representations and warranties, understand conditions precedent (CP) and conditions subsequent (CS), and how these elements impact the overall transaction structure. <p>In addition, we participants will learn how to manage the CP and CS processes, as well as how to draft and review disclosure letter, understanding its purpose, content, and limitations within the context of an equity deal.</p>	2 hours	16th October 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N25,000



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6.	Foundational Bootcamp for Young Lawyers	<p>This course is designed to help young lawyers develop the key interpersonal and professional skills needed to succeed in today's legal workplace. At its core, this course aims to equip young lawyers with essential non-technical skills that enhance their effectiveness, build their confidence, and support a strong professional reputation.</p> <p>The course will:</p> <ul style="list-style-type: none"> • explore what it means to be an effective Associate – how to understand your role within a legal team and add value from day one; • cover the importance of professional appearance, clear grammar and communication, and basic presentation skills; • introduce participants to the concept of law as a business, including what clients expect, how firms operate, and why commercial awareness matters; and • consider how lawyers can and should use social media responsibly and how to manage digital communication in a professional setting. 	2.5 hours	23rd October 2025	Mary Ekemezie (Founder & Lead Facilitator, ME Academy)	N15,000



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7.	Due diligence for project finance transactions	<p>This course will provide participants with a practical framework for conducting legal due diligence in the context of project finance transactions, and the key differences between due diligence for project finance and other forms of financing.</p> <p>In particular, we will examine the unique nature of a project finance (especially its non-recourse structure) and its implications for legal risk assessment and documentation.</p> <p>The course will cover:</p> <ul style="list-style-type: none"> • Understanding Project Finance Structures <ul style="list-style-type: none"> – What makes project finance distinct (non-recourse or limited recourse) – Roles of key parties (sponsors, lenders, off-takers, contractors, regulators) • Greenfield vs Brownfield Projects <ul style="list-style-type: none"> – Definitions and differences – How the stage of development affects the due diligence focus – Specific risks associated with new developments (greenfield) vs existing assets (brownfield) • Legal Due Diligence Process <ul style="list-style-type: none"> – Setting the scope: understanding lender and sponsor concerns – Reviewing the title to real property and assets – Regulatory, Environmental, and Permitting review – Review of material project contracts – Identifying and allocating risk across transaction documents 	2.5 hours	31st October 2025	Victor Samuel and Mary Ekemezie	N30,000



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9.	Introduction to the new tax regime	<p>This course will introduce participants to the key features of the new tax regime, compare it with the old tax laws, highlight the key features, new tax incentives, compliance duties, administrative innovations like consolidation of taxing powers in the Nigeria Revenue Service, and other significant changes of the new regime, and its implications for:</p> <ul style="list-style-type: none"> • Employers and businesses – companies and income tax, personal income tax, withholding tax remittances, and VAT. • Tax concerns of Startups. • Digital Taxation and the operation of Significant Economic Presence; • Tax-exemption of Entities and the scope. • Reporting and filing obligations, and the electronics compliance system. 	2.5 hours	14th November 2025	Dr. Jerome Okoro	N20,000



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